



Risk Assessment & Control Form

Contract Name / Address:															
Rev:	1	Activity:	Education sessions taking place in the Discovery Forest Classrooms (for schools to use in conjunction with their own risk assessments)												
		Date of Risk Assessment:	10/09/25												
This risk assessment will be reviewed as a minimum at 12 monthly intervals		Key:	<table border="1"> <tr> <td>YWP</td> <td>YWP</td> <td>L</td> <td>Likelihood</td> </tr> <tr> <td>SC</td> <td>Other contractors</td> <td>C</td> <td>Consequence</td> </tr> <tr> <td>P/V</td> <td>Public/Visitors</td> <td>R</td> <td>Rating</td> </tr> </table>	YWP	YWP	L	Likelihood	SC	Other contractors	C	Consequence	P/V	Public/Visitors	R	Rating
YWP	YWP	L	Likelihood												
SC	Other contractors	C	Consequence												
P/V	Public/Visitors	R	Rating												
Date of next review:		10/09/26													
Hazard & Hazardous Event	Persons at Risk			Pre-control Rating			Controls			Post Control Rating			Further action required		
	YWP	SC	P/V	L	C	R	Risk Control Measures			L	C	R	Remarks		

Storage - Slips / trips / falls	✓		✓	4	4	16	<ul style="list-style-type: none"> Students instructed on entering the classroom to put belongings underneath their tables out of the way to ensure no obstacles. No food or drink to be consumed in the classrooms due to risk of spillages and slips. All instructed on entering classroom. Advised to wear suitable footwear. 	1	4	4	
Moving bio-facts around in sessions- trip / fall	✓		✓	4	4	16	<ul style="list-style-type: none"> Students instructed to stay seated around tables and not move around classroom. Maximum number of 32 students in classrooms, teacher advised on booking. Adults to assist in moving bio-facts around the tables, so students can remain seated. Visitors' belongings stored underneath tables, so they are not obstacles. 	1	4	4	Free adult ratios are provided to help with supervision and help within session.
High volume of visitors in classrooms / outside	✓		✓	4	4	16	<ul style="list-style-type: none"> An in and out system is in place for visitors. They enter through the front doors of the classrooms and leave out 	1	4	4	YWP staff ask visitors to stick to the designated pathways around the centre. Additional adult helpers may be asked to wait

*See table overleaf for detailed ratings



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This risk assessment will be reviewed as a minimum at 12 monthly intervals			Key:	YWP	YWP	L	Likelihood	Risk Rating	16 - 25	HIGH						
				SC	Other contractors	C	Consequence		8- 15	MEDIUM						
Date of next review: 10/09/26				P/V	Public/Visitors	R	Rating		0 - 7	LOW						
Hazard & Hazardous Event		Persons at Risk			Pre-control Rating			Controls			Post Control Rating			Further action required		
		YWP	SC	P/V	L	C	R	Risk Control Measures			L	C	R	Remarks		

								<p>given are not allowed to touch animals and animals may be put away.</p> <ul style="list-style-type: none"> • Students are instructed not to pet near the heads of the animals. • Animals are routinely health checked and nails trimmed when necessary. • Students are not to try to restrain animals. • Noise levels must be kept minimal while live animals are being used. • Reptiles will be removed from handling sessions at the YWP staff discretion due to animal welfare standards. 								
Name:	J Bancroft			Signature:	J Bancroft			Position:	Education Manager			Date:	10/09/25			

*See table overleaf for detailed ratings

STEP 1

Identify the **Likelihood** rating of the risk materialising, using the table below:

Numerical Rating	Probability	Description
0	Impossible	i.e. cannot happen under any circumstances
1	Almost impossible	i.e. possible only under extreme conditions
2	Highly Unlikely	i.e. though conceivable
3	Unlikely	i.e. but could happen
4	Possible	i.e. but unusual
5	Even Chance	i.e. could happen

STEP 2

Identify the **Consequence** rating if the risk should materialise, using the table below.

Numerical Rating	Consequence
0	No Injury
1	Minor First Aid Injury
2	Break Bone or Minor Illness (Temporary)
3	Break Bone or Minor Illness (Permanent)
4	Loss of a limb, eye, serious illness
5	Fatality

STEP 3

Multiply the Likelihood and Consequence ratings together to give the risk rating. Using the risk rating and the action table detailed below determine what further action needs to be taken to reduce the risk to an acceptable level.

Risk Rating	Action to be Taken
16-25	Stop work until control measures reduce the risk rating to an acceptable level
6-15	Introduce control measures to reduce risk as low as reasonably practicable
0-5	No action required risk broadly acceptable